BUREAU OF ANIMAL INDUSTRY
PERMITS / LICENSES / REGISTRATION PROCEDURES MANUAL

CONTROL CODE	AGENCY:	REFERENCE:
Off: # _____	**BUREAU OF ANIMAL INDUSTRY**	1. Act # 3101 2. DA AO # 9 (Specify A.O./M.O. or Office Order)
Date of Effectivity:	Subject: Issuance of Veterinary Biological Product Import Permit	Date of Issuance: 1. March 16, 1923 2. August, 1982

PURPOSE:

1. To ensure that importation of veterinary biological product has been approved by the Director of the Bureau of Animal Industry.
2. To prevent the importation of unregistered vaccines.
3. To ensure that only high quality veterinary biological products that have passed and met the standard requirements are imported and sold in the country.

POLICY GUIDELINES:

1. Section 2 of Act 3101 stated that it is prohibited to import into the Philippines without the permission of the Director of the Bureau of Animal Industry any virus, serum toxin and analogous products that are worthless or inefficacious or the value whereof is inferior to that announced in the label.
2. Section 27, Article V of DA AO # 9 s. 1982 states that it is prohibited for any person to bring into the Philippines any veterinary biological product without a valid Veterinary Biological Import Permit (VBIP) issued by the Director.

DOCUMENTARY REQUIREMENTS:

a. For Registered Products
    1. Letter of application/request for the issuance of permit to import veterinary biological product addressed to the BAI Director.
    2. Copy of Certificate of Product Registration.
    3. Proforma Invoice
    4. Farm Request for exclusive use of certain farm

b. For Unregistered Products (In case of Disease Outbreak)
    1. Letter of application to the BAI Director stating the purpose of importation.
    2. Farm/ Laboratory request stating the amount of doses to be imported and the population of animals to be vaccinated.
    3. Certificate of Product Registration from the country of manufacture.
    4. Certificate of analysis from the regulatory authority of the country of manufacture.

ACTION BY:

1. Office of the Director
2. LSD – Office of the Chief
3. Veterinary Biologics Standardization Section – Laboratory Services Division
4. Records Unit
5. Accounting Section
6. Cashier Unit